

PATCHING PARISH COUNCIL

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Parish Council, to be held online by videoconference on Thursday 13th August 2020 at 19.00

Rick Romero
Clerk

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

The Meeting will now be suspended.

3. PUBLIC FORUM

The Meeting will now be resumed.

4. MINUTES: Confirm the Minutes of the AGM and Ordinary Council Meeting held on 14th May 2020. Also confirm that the recordings of those meetings will now be deleted.

5. MATTERS ARISING from and PROGRESS ON ACTIONS (if not listed elsewhere in the Agenda) of Meetings of 14th May 2020.

6. CHAIRMAN'S REPORT & URGENT ITEMS

7. REPORTS: Any other reports from District, Ward, PCSO etc

9. FINANCE, INCLUDING APPROVAL OF EXPENDITURE & ADMINISTRATION

- Formal approval of expenditure
- Financial report
- Expense Claims
 - claim for approval from Clerk/RFO
- Analysis of hours worked (Clerk/RFO)
- CIL monies

10. COMMUNITY ACTION

1. Defibrillator
2. Road markings at west end of Coldharbour Lane
3. PROW (finger-posts)
4. Flooding at south end of France Lane
5. HELAA land update and community led housing

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6. Items suggested by parishioners
 - Whereabouts of Ian Showell
 - Dog waste disposal bin for car parking area at top of The Street
 - State of notice board
 - New 'Don't Park Here' sign for noticeboard

11. PLANNING (UNDER SDNPA) & LICENSING (UNDER ADC)

Applications received: (If not already covered in Chairman's Report)

Licensing: Listers Brewery – Lower Barpham

12. DATA PROTECTION ISSUES

- Data Protection Policy (New document for approval)
- ICO registration
- Disposal of old parish documentation
- 'The way forward' (Hardware and software considerations)
 - Microsoft 365
 - Sharepoint vs Onedrive
 - gov.uk email addresses
 - Teams

13. DATES OF NEXT MEETING

- Ordinary Meeting – 12th November 2020?