

PATCHING PARISH COUNCIL
MINUTES OF THE ORDINARY MEETING OF
PATCHING PARISH COUNCIL HELD ON 15 August 2018
AT CLAPHAM AND PATCHING VILLAGE HALL
Attending: Councillors Mr Matt Hall, Mr Colin Hutchinson, Mr Paul Isaacs, Mr Richard Prior.
In Attendance Mr Rick Romero (RFO), Deborah Urquhart (WSSC)

<u>Agenda Item No.</u>	<u>Subject</u>	<u>Action</u>
1	<p><u>EVACUATION PROCEDURES</u></p> <p>H &S recommendations complied with. 12 people present, 6 Public, 4 Cllrs. 1 RFO. 1 County Councillor.</p>	
2	<p><u>APOLOGIES:</u></p> <p>Cllr Marc Pinnell</p>	
3	<p><u>ELECTION OF CHAIRMAN</u></p> <p>Paul Isaacs was proposed by CH, seconded by RP and agreed as Chairman for the meeting.</p>	
4	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>It was noted that PI and MH would complete the Declaration of Interests form for Arun District Council.</p> <p>MH declared an interest as an employee of West Sussex County Council.</p> <p><i>The Meeting was suspended for Public Questions</i></p>	PI and MH
5	<p><u>Public Questions</u></p> <p>It was noted that there was only one Village Hall Management Committee member from Patching. It was agreed that the Village Society would be consulted regarding potential nominees for the Committee</p> <p>Overgrowth on the footpath on Arundel Road had been cut back by local people. Concern was raised that Patching was not on the list for verge cutting. DU to speak with Highways Manager to check if Patching should be in the list.</p> <p>Copy of letter to Landowners to be sent to Parish Council.</p> <p>Drains need clearing at end of France Lane. MH to contact WS Highways about drains.</p>	PI DU PI MH

6	<p><u>MINUTES OF ORDINARY COUNCIL MEETING</u></p> <p>Minutes of the meeting on 16 May 2019 were approved.</p>	
7	<p><u>MATTERS ARISING</u></p> <p>Public Rights of Ways team unable to intervene regarding access blocked for dogs, only humans. If there are blocked footpaths, parishioners were advised to write to Council to ask them to take up with landowner.</p> <p>Community Action - Hall and Woodhouse event was not attended by the Council. Contact via Chairman re: funding for village projects. To be discussed with MP.</p> <p>Planning consent for travellers on France Lane. Consent PA/10/12 for 1 caravan and 1 touring van. SDNP will monitor. PI to speak with MP regarding confirmation that the property remains within the planning consent.</p> <p>It was noted that proposed alterations to the Conservation Area would need to be made via representation to Arun District Council. It was felt that significant work would be required, if there was strong support for any change.</p> <p>The minutes of the Ordinary Meeting of 17 May 2019 were approved.</p>	<p>PI</p> <p>PI</p>
8	<p><u>CHAIRMAN'S REPORT AND URGENT ITEMS</u></p> <p>Parish Council Clerk vacancy closing date on 30 August. Applications were welcomed.</p> <p>A joint villages meeting had been proposed. It was agreed the Council would respond to support a joint meeting. It was suggested that the Village Hall Management Committee circulated a note to describe their work and position regarding involvement of local people.</p> <p>Register of Interests - MH and PI to complete.</p> <p>Other Correspondence - a proposal to place a memorial bench at the Village Hall was supported.</p> <p>Public Rights of Way Inspections during August. Parishioners were encouraged to report faults on the LoveWestSussex app.</p> <p>Consultations were noted on Arun Parking Standards/ Public Open Space/ Arundel Neighbourhood Plan Reg 16.</p>	<p>PI</p>

	<p>Planning Applications - no comments made.</p> <p>Crime and Policing - no reports.</p> <p>It was noted that construction was underway on a structure at the end of Seldon Lane. It was agreed that planning consents should be checked.</p>	RP
8	<p><u>REPORTS</u></p> <p>DU provided a update on County Council business.</p> <p>PI reported that Southern Water were offering free consultations and fitting devices to reduce water consumption.</p>	
9	<p><u>FINANCE, INCLUDING APPROVAL OF EXPENDITURE AND ADMINISTRATION</u></p> <p>Part of precept received, current balance £4,344.35.</p> <p>Invoices received to be paid - RFO to print and submit for signing.</p> <p>The budget position was reported to be on track.</p> <p>Formal approval of agreed expenditure - cleared all cheque numbers, proposed by PI, seconded by CH and approved.</p> <p>It was agreed that RR should have online access to the account to enable online payments and PI and MP should be set up with online access.</p>	RR RR
10	<p><u>COMMUNITY ACTION</u></p> <p>No comments.</p>	
11	<p><u>PLANNING (SDNP) AND LICENSING (ADC)</u></p> <p>No comments.</p>	
12	<p><u>PARISH CORRESPONDENCE</u></p> <p>No comments.</p>	
13	<p><u>TRAINING, EMPLOYMENT AND APPOINTMENTS</u></p> <p>RR to consider formal training on regulatory role of RFO.</p> <p>Training for Councillors - individuals to consider requirements.</p>	RR ALL

15	<p><u>ANY OTHER BUSINESS</u></p> <p>Issues raised regarding development on the road to Michelgrove, Myrtle Grove and up to Monarch's way. It was agreed that SDNPA guidance on equestrian development should be checked regarding any requirement for planning.</p> <p>It was agreed that the Parish Council Risk Assessment would be reviewed at the next Parish Council meeting</p>	<p>RP</p> <p>RR</p>
16	<p><u>DATES FOR 2019 MEETINGS</u></p> <p>Thursday 14 November (ordinary and Precept) (provisional)</p>	

Signed as a true and accurate record

Chairman
Patching Parish Council