

**(DRAFT) MINUTES OF THE PATCHING PARISH COUNCIL MEETING
HELD ON THURSDAY 17th August 2023 at 19:00
HELD IN THE MAIN HALL AT CLAPHAM AND PATCHING VILLAGE HALL**

Present: Councillors - Mr Marc Pinnell (MP), Mr Richard Prior (RP), Mrs Karen Coleman (KC), Mrs Heidi Stevens (HS), Mr David Taylor (DT)

In attendance – Mrs Victoria Pinnell (administrator), Cllr Deborah Urquhart (WSSC)(DU)

Members of the public: 28

Agenda item	Subject	Action
1	<p>APOLOGIES FOR ABSENCE</p> <p>Chairman, Rick Romero (RR) sent apologies for being unable to attend.</p> <p>RP nominated MP to act as Chair for the meeting, HS seconded.</p> <p>MP opened the meeting and thanked the public for their attendance.</p>	
2	<p>DECLARATIONS OF INTEREST</p> <p>There were no Declarations of Interest by Cllrs pertaining to agenda items or in terms of pecuniary and non-pecuniary interest.</p>	
3	<p>GDPR</p> <p>Councillors confirmed that they have read and understood PPC's GDPR policies: that they do not hold any personal data in any manner contrary to those policies; and that they agree to disclose any known, potential, or perceived data breaches.</p>	
4	<p>MINUTES OF PREVIOUS MEETING</p> <p>Follow up required to ensure AGM's completion of spending returns etc.</p> <p>Approval was proposed by DT and seconded by HS. MP signed a hard copy in the absence of RR.</p>	VP / RR
10	<p>FINANCIAL REPORT (brought forward)</p> <p>RP – financial report circulated to Councillors.</p> <p>PPC account £7462.82</p> <p>No outstanding payments.</p> <p>Reserve may be used for the benefit of the parish and parishioners.</p> <p>Suggestions from parishioners to be invited and discussed at the next meeting.</p>	

	<p>Events account £973.68 £100 still to be paid out (leaving £873.68) The event was designed to 'break even' but due to its success has ended up generating a surplus. Monies may be used for the benefit of the parishes and parishioners of Clapham and Patching. Suggestions from parishioners to be invited and discussed at the next meeting.</p> <p>Councilors have received a copy of the financial report. DT recommended acceptance; HS seconded.</p>	
<p>5</p>	<p>PUBLIC FORUM</p> <p>MP issued an open invite to parishioners for suggestions to spend the excess money. Further suggestions could be sent via the PPC email or website.</p> <p>Suggestions at the meeting - Dog poo bins - This has been discussed extensively in previous meetings, when previously investigated was found to be too expensive, siting of bins were a problem and possibly not in accordance with the Neighbourhood plan. It is being explored again, by RR, following complaints by some parishioners, but the council does not anticipate a change in its previous resolution at this time.</p> <p>Fast fibre internet – There were not enough parishioners to take this forward when previously attempted. Volunteers from the Parish requested to help explore this further. DU will take it back to WSCC to see if there has been any changes that would benefit another attempt.</p> <p>Fences at the village entrance to reduce speeds – DU / DT currently looking at measures which may reduce traffic speed through the village.</p> <p>Mirror opposite France Lane to improve visibility – Department of Transport / WSCC do not support the use of mirrors (DU), the land owner is responsible for cutting back the hedging (MP).</p> <p>Lorries continue to park up along The Old Arundel Road by the pond before going into the developments in Angmering. They are damaging the road surface and reducing visibility which may lead to an accident. This has been raised previously, parishioners reminded to take photographs showing the extent of the problem and send them to PPC (dates, times, names on the lorries). These can then be sent to Arun Planning Enforcement and a copy to DU who will ensure that they are sent to Angmering PC who have already had dealings with the developers.</p> <p>Patching Pond and the on going accumulation of heavy plant, dumping of concrete waste / hardcore, the public health issues of a person living onsite not connected to the mains, further destruction of trees... MP recap on the situation – PPC has made further representation to SDNPA; it is understood from SDNPA that an enforcement notice was issued, 2 or 3 court hearings have occurred which the landowner did not attend, the SDNPA enforcement</p>	<p>RR</p> <p>DU</p> <p>DT / DU</p> <p>MP</p> <p>DT / DU</p>

	<p>notice remains but it was deemed not in the public interest to pursue the legal case. MP has spoken to Alan Hiron (SDNPA enforcement officer). He is routinely but not frequently visiting the site and would like further evidence of tree removal, import and spreading of concrete / hard core, someone living there etc. to take action and build a legal case.</p> <p>Some photographs have been sent into PPC and more are coming to confirm these activities. These will be sent on to Alan Hiron. PPC encourages the collection of evidence but has advised parishioners that they must ensure their own safety and well being.</p> <p>It was suggested that a petition may expedite actions by the SDNPA – DT to look into it, and share findings with Clapham PPC, Member of Parliament, Facebook page...</p> <p>It was suggested that our Member of Parliament be informed of the problems.</p> <p>A Land Registry search was requested to prove the ownership of the land that the public footpath runs on.</p> <p>The public foot paths at the top of the village by Patching gate are overgrown.</p> <p>MP - the land owner (possibly Alex Lock) is responsible for keeping hedges trimmed and the footpaths clear. PROW could also be informed as they have volunteer working parties that clear footpaths.</p> <p>The pavements leading from the school to the car park at the village hall are overgrown, causing them to become narrowed and a potential problem for people walking along the main road.</p> <p>MP – highways are responsible. DU – individuals can report these problems on the council website. MP – PPC can also report this.</p> <p>There are no safety barriers at the crossing for the children coming out of school.</p> <p>DU – this issue was looked into previously but the pavement is too narrow for safety barriers to be erected.</p> <p>Public forum closed.</p>	<p>DT</p> <p>RP</p> <p>MP</p> <p>MP</p>
<p>6</p>	<p>REPORT FROM WEST SUSSEX COUNTY COUNCILLOR</p> <p>DU will send a copy of her report to PPC.</p>	
<p>7</p>	<p>REPORT FROM ARUN DISTRICT COUNCILLOR</p> <p>Not present.</p>	
<p>8</p>	<p>REPORT FROM COMMUNITY POLICE TEAM</p>	

	Not present.	
9	CHAIRMAN'S REPORT Not present.	
10	FINANCIAL REPORT See above.	
11	<p>CORRESPONDENCE</p> <p>A letter of complaint was sent, in conjunction with Clapham Parish Council, to WSCC about the lights at the depot in Clapham causing problems with parishioners in both villages. DT has spoken to the depot and the light angles were altered but this does not seem to have resolved it. PPC and CPC are awaiting WSCC response.</p> <p>PPC received an email from a Zodiac media company about Umbraco version 7 and below being end-of-lifed this September and Umbraco 8 soon after (PPC's website is built on this). This means it will no longer receive support, bug fixes, or security updates. They suggest migrating to another Content Management System. To be followed up with our current web master.</p> <p>Boom Community Bank (a local credit union) has approached PPC to deposit funds. RP – unlikely to conform to emerging grants policy. DU – noted that Arun has deposited funds but there had been legal difficulties to protect funds. MP – to inform Boom Community Bank that it was discussed at the Council meeting, but PPC will not be participating.</p>	<p>VP</p> <p>MP</p>
12	<p>PLANNING</p> <ul style="list-style-type: none"> • SDNP/23/02935/DCOND - Orchard House Arundel Road Patching Worthing West Sussex BN13 3UH – GRANTED ON APPEAL • SDNP/23/01714/LIS - Norfolk Cottage 134 The Street Patching West Sussex BN13 3XF - Replacement of 6 windows and 1 door – APPLICATION IN PROGRESS • SDNP/23/01451/FUL - Selden Court - Use of existing annex as self-contained dwelling – DECLINED • SDNP/23/01355/HOUS - Holly Cottage - Proposed new garage – APPLICATION APPROVED • SDNP/23/00636/LIC - The Fox - ADC License Application – STATUS UNKNOWN • Lansdown Nursery, relocation to Clapham was originally refused but an appeal has been lodged and a hearing will go ahead 26/9/23. PPC to reiterate its objection. There is a link on the Clapham and Patching Facebook page to comment. • The government has introduced a Parish Priority Statement to supplement Neighbourhood Plans. MP to circulate information 	<p>MP</p>

	<p>leaflet from SDNPA to Councilors with the recommendation that we do not need to take any action.</p> <ul style="list-style-type: none"> Middleton-on-sea PC have approached PPC and others to form an informal network to discuss planning related matters. MP to circulate to Councilors with the recommendation that we should have a named representative. 	MP
13	<p>ANY URGENT MATTERS, FOR INFORMATION PURPOSES ONLY, ARISING SINCE THE PREPARATION OF THE AGENDA</p> <p>Nil</p>	
15	<p>DATE, TIME AND LOCATION OF NEXT MEETING</p> <p>Next 09/11/2023 19:00-21.00</p>	VP