Patching Parish Council

To all Members of the Council

You are hereby summoned to attend an ordinary meeting of the Parish Council, to be held in the Main Hall at Clapham and Patching Village Hall on Thursday 11th August 2022 at 19.00

The Council is currently limiting capacity in the Village Hall for its meetings and, therefore, attendance by Members of the Public must be booked in advance. Please contact the Clerk at patchingpc@gmail.com

Claire Fullman
Clerk

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Agenda

1. **ELECTION OF CHAIRMAN**

2. **SIGNING OF DECLARATION OF OFFICE**

3. **ELECTION OF VICE CHAIRMAN**

4. **SIGNING OF DECLARATION OF OFFICE**

5. **APOLOGIES FOR ABSENCE**

6. **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST IN ITEMS ON THE AGENDA**
   Councillors are also required to confirm they are not in arrears with council tax.

7. **DATA PROTECTION**
   Councillors are required to confirm the following:

   1. That they have read and understood PPC's GDPR policies.
   2. That they do not hold any personal data in any manner contrary to those policies.
   3. That they agree to disclose any known, potential, or perceived data breaches.

8. **APPROVAL AND SIGNING OF THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 24TH MAY 2022 AND EXTRAORDINARY MEETING HELD ON 21ST JUNE 2022.**

9. **PUBLIC FORUM**

10. **REPORT FROM WEST SUSSEX COUNTY COUNCILLOR**

11. **REPORT FROM ARUN DISTRICT COUNCILLOR**

12. **REPORT FROM PCSO**

13. **SUSSEX POLICE – ARUN PARISH MEETING**
    Cllr. Romero attended – To receive a report

14. **CORRESPONDENCE**
    To receive and consider any correspondence received.

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15. PLANNING / SDNPA

1. **To consider any planning applications received:**
   Case No: SDNP/22/03503/HOUS
   Location: Orchard House Arundel Road Patching West Sussex BN13 3UH
   Proposal: Alterations to outbuilding to change 3 stables to 4 garages, create ancillary residential accommodation by raising the western ridge and inserting two x 2 bed flats in the roof space, with new roof lights and two dormers in the courtyard
   Closing Date for comments: 31st August 2022

   Case No: SDNP/22/03525/FUL
   Location: Gravel Pit Long Furlong Clapham West Sussex
   Proposal: The relocation of Lansdowne Nursery from Ferring including the erection of glasshouses and agricultural workers dwelling.
   Closing Date for Comments: 1st September 2022

2. **Patching Pond**
   To receive an update on Patching Pond

3. **The Fox Public House**
   To receive an update

4. **SDNPA Design Guide Supplementary Planning Document**

5. **Any other planning matters.**

16. RESILIENCE MATTERS

1. **Salt Bin Audit**
   To consider/confirm if to hold salt and confirm location
2. **The Street and France Lane Flooding**
   Consider any response received from Cllr. Prior's letter.

17. CHRISTMAS LIGHTS AND EVENTS
To consider the way forward for replacing the Christmas lights, the quotation received and if to hold any other Christmas events.

18. BRANCHING OUT FUND – THE TREE COUNCIL
To consider the Branching Out Fund

19. DEFIBRILLATOR REPORT
To receive a report.

20. COOPTION POLICY
To consider Co-option Policy for adoption.

21. FINANCIAL REPORT
To receive the financial report

22. ANY URGENT MATTERS, FOR INFORMATION PURPOSES ONLY, ARISING SINCE THE PREPARATION OF THE AGENDA.

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23. **DATE, TIME AND LOCATION OF NEXT MEETING**
    To agree the date, time and location of the next meeting

24. ***Under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3 (d) to exclude the press and public on the grounds that the confidential matters to be discussed would be prejudicial in the public interest.***
    Members to resolve to exclude the press and public from the meeting due to the nature of the following item.

25. **STAFFING MATTERS**
    To consider the report that has been circulated to all members ahead of the meeting.

Date: 05 August 2022

Claire Fullman
Clerk for Patching Parish Council