

PATCHING PARISH COUNCIL

MINUTES OF THE
PATCHING PARISH COUNCIL MEETING
HELD ON THURSDAY 24th FEBRUARY 2022 at 19:00
HELD IN THE MAIN HALL AT CLAPHAM AND PATCHING VILLAGE HALL

Present: Councillors Paul Isaacs; Marc Pinnell; Matt Hall; Colin Hutchinson and Richard Prior

In Attendance: Claire Fullman (Clerk); Rick Romero (RFO) and two parishioners.

Minute No <i>Year/Agenda Item/Min No</i>	MINUTE	Action
22/01/001	APOLOGIES FOR ABSENCE There were no apologies of absence received.	
22/02/002	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST IN ITEMS ON THE AGENDA Councillors are also required to confirm they are not in arrears with council tax. There were no declarations made.	
22/03/003	DATA PROTECTION All councillors confirmed the following: 1. That they have read and understood PPC's GDPR policies 2. That they do not hold any personal data in any manner contrary to those policies. 3. That they agree to disclose any known, potential, or perceived data breaches.	
22/04/004	APPROVAL AND SIGNING OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11th NOVEMBER 2021 The minutes of the meeting held on 11 th November 2021 were approved as an accurate record.	
22/05/005	CHAIRMAN'S REPORT The Chairman's report was received with the following comments: 2g – A24 Worthing to Horsham Corridor Feasibility Study Stakeholder Webinar. It was noted that the study included pedestrian and cycling crossing improvements at the Findon Roundabout; Retention of Findon roundabout with a free flow slip from A280 to A24. Funding has not been identified. When information is available it will be circulated to all members. 3d - New Year's Honours List The council offers sincere congratulations to Jerry Fox BEM, former Clerk and RFO to Patching PC, on the award of a British Empire Medal, for services to the community in Littlehampton, West Sussex.	

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22/06/006 CLERK'S REPORT AND ACTION LIST

There was nothing to report. The Action List will be circulated to all members.

22/07/007 PUBLIC FORUM

A parishioner reported that there was a hearing on 24th January 2022, with regards to the motorhome. West Sussex County Council (WSSCC) were contacted, and it was confirmed that they had received an enquiry and confirmed that the vehicle is now classed as abandoned. WSSCC were carrying out further site visits to issue a 7-day notice and assess how much rubbish needs to be removed. Sussex Police are carrying out background checks and will need to authorise the removal once the rubbish is removed and the 7-day notice has expired.

It was then further reported that a notice had been issued and a recorded letter had been sent to the registered keeper, the owner was given 7 days to respond and then it will be attempted to have the vehicle removed from the highway, which may be problematic due to the size.

After further discussion the council expressed thanks for the update.

Another parishioner was in attendance to talk about the Christmas lights. The parishioner reported that the Christmas lights located where The Street meets Coldharbour Lane were bright, spaced out and originally provided by himself. A second set were then purchased. The wires of a third set were stretched by weather. Replacements of the third set were sent by the seller, but there was not enough to cover the tree in total.

The parishioner said that the tree had got bigger but is an ideal location. The lights used at the church were referred to and it was said that it was doubtful that any lights similar could be found, but they are more robust.

The council were asked if there was going to be anymore replacements going to be purchased and asked how they would be put up.

Cllr. Isaacs said that this was an agenda item to be considered, it was then agreed to move agenda item 15. Christmas Lights to the Public Forum. Rick Romero reported that the wiring is again damaged and that he is happy for his cherry picker to be used but it does not reach the top of the tree. It was suggested to hire a bigger machine. A quote was given of £250.00 including insurance to hire a machine for a day.

The parishioner added that the lights on the tree at present had been left on there and if replacement lights were more robust and left on the tree, the machine would only need to be hired once every few years instead of every year.

After further discussion, Rick Romero, said that at the previous meeting

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there was an agreement for up to £1,000.00 to be spent on Christmas lights, that was not spent as the previous supplier had sent another set.

Cllr. Prior clarified that the suggestion was to buy some robust, mains LED lights, hire a cherry picker once, take down the lights, put up the new ones and leave them there all year round.

The parishioner agreed to investigate new replacement lights and for it to be considered at the next meeting.

Action Point: Agenda item for next meeting.

Parishioner

Cllr. Pinnell mentioned about illuminating the church, Cllr. Hutchinson, Cllr. Prior and a parishioner provided detail.

22/08/008 REPORT FROM WEST SUSSEX COUNTY COUNCILLOR

There was no report received.

22/09/009 REPORT FROM ARUN DISTRICT COUNCILLOR

There was no report received.

22/10/010 REPORT FROM PCSO

There was no report received.

22/11/011 CORRESPONDENCE

Correspondence received from a parishioner requesting that the road signs at the entrance to Patching Via Coldharbour Lane, that were damaged and subsequently removed in February 2021, were reinstated. It was agreed to refer this to West Sussex County Council Highways Department.

Action: Clerk to contact Highways Department at WSCC and respond.

Clerk

A second query was discussed with regards to floodlights being installed around properties adjacent to Long Furlong, creating light contamination within a designated Dark Skies area and if this is being monitored. Cllr. Isaacs said that the WSCC depot lighting had already been raised with the SDNPA, with a response received being that the depot is not in the South Downs National Park. It was also raised with WSCC with a response that the floodlights were a requirement under health and safety. This is not being monitored by the Parish Council.

Action: Clerk to request further information about the location being queried.

Clerk

A second parishioner correspondence was a request for a dog bin installed at either the top car park or on the footpath near the church. Cllr. Isaacs said that this had been investigated before and the top carpark does have a bin that can be used for dog waste and people do use it.

In connection with locating one on the footpath near the church. Cllr. Prior said he thought that the notices provided by Cllr. Hall do seem to have made an impact. Cllr. Isaacs said dog bins had been investigated

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before and the cost was extremely high to maintain.

Action: Clerk to contact ADC Cleansing Department about costs and report back to council. Clerk

Action: Clerk to respond with regards to the motorhome as discussed during Public Forum. Clerk

22/12/012 LONG FURLONG SPEED LIMITS

With reference to the news release for the Safety scheme to reduce the speed limit on A24 Findon Road and Findon Bypass, discussions were had with regards to whether the council should consider seeking speed restrictions on the bends of Long Furlong, as well as extension to the north beyond the misaligned footpaths.

It was agreed to liaise with Clapham Parish Council to see if they would support in submitting an application for a traffic regulation order (TRO) with the application being for:

- 40mph area to start further north before the bends
- 40mph area to 30mph
- Reducing speed at the school area to 20mph

Action: Cllr. Isaacs to contact Clapham Parish Council.

Action: Cllr. Isaacs to progress application for a TRO.

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PLANNING/SDNPA

22/13/013

1. To consider any planning matters

There were no other planning matters to consider.

2. To consider a response to The Glover Report

Cllr. Isaacs said that the report was primarily about protected landscape and how legislations can be strengthened around national parks and areas of outstanding natural beauty. Cllr. Hutchinson mentioned that the agricultural land in Patching was intensive.

Cllr. Pinnell said that the absence of a made Arun Local Plan was significant detriment to landscape if development comes forward, which it can do with the absence of the plan. Cllr. Hall mentioned about other parish councils in the Arun district being the opposite of Patching with the south downs being very protected and outside of having no protection at all.

It was suggested that Patching could be supportive of other parish council's concerns, with Cllr. Hall saying it could be in solidarity with them in terms of numbers that Arun district Council are unable to fulfil and the impact on infrastructure, that does affect Patching.

Action: Cllr. Isaacs to look at responding to The Glover Landscape Report.

Action: Cllr. Hall to draft a response to other parish councils in the Arun District.

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22/14/014 RESILIENCE MATTERS

This was covered under Chairman's Report, Minute Number 22/05/05.

22/15/015 CHRISTMAS LIGHTS

This was covered under Public Forum, Minute Number 22/07/07.

22/16/016 THE QUEEN'S PLATINUM JUBILEE

1. To further consider an event with Clapham Parish Council and agree budget.

Cllr. Isaacs informed all that he had a conversation with the Chair of Clapham Parish Council (CPC) who was very keen to have a joint event. Cllr. Isaacs said that it would be a good thing for Patching Parish Council to do.

The event that CPC are holding is the opening of the children's playground which had been delayed for two years.

It was agreed that if there was to be a joint event it should be held at The Clapham and Patching Village Hall. If it was too late for CPC to move their event, Cllr. Prior said he wouldn't mind holding an event in his garden.

Rick Romero confirmed that the insurance would cover and said there was information about grants that were available. It was suggested that £500.00 would cover a Patching event.

Cllr. Prior said he would put together a draft plan and circulate it to all.

It was **PROPOSED** by Cllr. Hutchinson, **SECONDED** by Cllr. Pinnell and **AGREED** by **ALL** to allow for a budget of up to £500.00 to hold an event for the Queen's Platinum Jubilee.

Action: Cllr. Prior to draft a plan and circulate to all.

RP

2. To consider a beacon

After discussion, Cllr. Isaacs said that he would contact the relevant person to arrange.

Rick Romero, RFO, mentioned that there is a specific day for beacons to be lit. The day is Thursday 2nd June 2022 at 21:45.

Action: Cllr. Isaacs to contact parishioner who arranged previous beacon.

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3. The Queen's Green Canopy

Cllr. Hutchinson reported that the church had purchased and planted a tree.

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22/17/017 FINANCIAL REPORT

The Financial report prepared by Rick Romero, RFO, was received. Rick Romero reported that the bank statement was circulated to all members that morning. He also stated that the Variations from Budget (August 2021) should read (November 2021).

It was noted by all that the costs for maintaining the website had not been received with the Cllr. Isaacs asking for Process Matters to be contacted.

Cllr. Prior suggested for provision for maintaining the new noticeboard. All agreed

Cllr. Isaacs said that may want to reissue the budget for the Christmas Lights as agreed at the meeting held on 11 November 2021.

Action: Rick Romero to include provision for noticeboard maintenance RR

Action: Rick Romero to contact Process Matters RR

Action: Rick Romero to reissue budget for Christmas Tree lights contingency. RR

22/18/018 ANY URGENT MATTERS, FOR INFORMATION PURPOSES ONLY, ARISING SINCE THE PREPARATION OF THE AGENDA

There were no urgent matters.

22/19/019 DATE, TIME AND LOCATION OF NEXT MEETING

It was agreed that the location would be the Main Hall at the Clapham and Patching Village Hall on Tuesday 10th May 2022 at 7pm.

Action: Clerk to contact the Clapham and Patching Village Hall to arrange.

The meeting closed at 8:45pm.

Signed.....

Date.....